

Joy In Hope is excited about your participation as a Team Leader on a Short-Term Missions Team serving in Jacmel, Haiti. Your leadership will set the framework for the entire Short-Term Missions Team, ensuring that your team members understand the spiritual, emotional and physical importance of the acts of service that they are performing during their stay in Haiti.

As a Short-Term Missions Team Leader we encourage you to follow Jesus Christ's model for servant leadership. Your role will be to not only minister to local Haitians but also to your fellow team members. Each of your team members will be challenged physically, emotionally and spiritually during the trip. In these times of difficulty, you must rely heavily on the Lord in order for Him to equip you to be at your best. Proverbs 11:25 reminds us that "...he who refreshes others will himself be refreshed."

The following list summarizes the responsibilities of a Short-Term Missions Team Leader:

- Offers physical, emotional and spiritual guidance during the trip
- Steers clear of team conflict
- Leads and delegates devotionals and team prayer times
- Makes sure the morale of the team is high, in GOD
- Keeps the pace of the schedule according to the field leadership in Haiti
- Encourages flexibility; discourages complaining
- Appoints a treasurer, if needed
- Shows proper leadership by submitting to the field leadership in country
- Leads by serving and setting an example
- Ensures the team meets all paperwork and financial deadlines and completes the Field Training Guide.
- Holds at least four pre-trip meetings to develop team relationships, pray and discuss the Field Training Guide with the team

Spiritual Responsibilities

Following article taken from <http://www.allaboutgod.com/spiritual-leadership.htm>, published by AllAboutGOD.com Ministries, M. Houdmann, P. Matthews-Rose, R. Niles, editors, 2002-06. Used by permission."

What is Spiritual Leadership?

Spiritual leadership is the opposite of what most people think. Spiritual leadership is servant leadership. Jesus Christ Himself taught us, "just as the Son of Man did not come to be served, but to serve, and to give his life as a ransom for many" (Matthew 20:28). Jesus was most definitely a leader. He was the leader of the twelve disciples and a much greater group of followers beyond them (Luke 10:1-17). Jesus did not lead by giving out orders or by supervising. Jesus led by being a servant and serving alongside of His followers.

Spiritual leadership involves humbling yourself and doing the tasks that no one else wants to do. In Jesus' time, the act of washing feet was to be assigned to the lowest of servants. However, at the last supper, Jesus humbled Himself and washed the disciples' feet. Afterwards he declared, "Do you understand what I have done for you? ... You call me 'Teacher' and 'Lord,' and rightly so, for that is what I am. Now that I, your Lord and Teacher, have washed your feet, you also should wash one another's feet. I have set you an example that you should do as I have done for you. I tell you the truth, no servant is greater than his master, nor is a messenger greater than the one who sent him. Now that you know these things, you will be blessed if you do them" (John 13:12-17).

True spiritual leadership, with a spirit of humility and service, will cause people to follow you because they want to, not because they have to. Genuine humility and spiritual leadership is attractive. People want to follow a person who serves alongside them and sets an example for them. Perhaps the Apostle Paul sums it up best, "Follow my example, as I follow the example of Christ" (1 Corinthians 11:1).

Spiritual leadership insists on humility. Humility is the attitude that puts others ahead of you, that considers others more important than yourself. It was said of Moses, the leader of over one million Israelites, "Now Moses was a very humble man, more humble than anyone else on the face of the earth" (Numbers 12:3). Thinking too highly of yourself prevents you from genuinely caring for others. Humility enables you to serve others wholeheartedly and thereby set an example that others will follow.

Spiritual leadership also requires integrity. People do not want to follow a person they do not respect. Speaking to servants, Ephesians 6:6-8 reads, "Obey them not only to win their favor when their eye is on you, but like slaves of Christ, doing the will of God from your heart. Serve wholeheartedly, as if you were serving the Lord, not men, because you know that the Lord will reward everyone for whatever good he does, whether he is slave or free." Further, spiritual leadership demands honesty. People are repulsed by a person they cannot trust to tell the truth. Proverbs 16:13 teaches us, "Kings take pleasure in honest lips; they value a man who speaks the truth."

How can you develop spiritual leadership in your life? First, pray to God for wisdom on how you can become a spiritual leader (James 1:5). Second, ask God to change your heart and to develop the character qualities in you that are required for spiritual leadership (1 Corinthians 3:4-7; Galatians 5:22-23). Third, rely on the power of God to give you the strength you need to exhibit spiritual leadership in your life. Philippians 4:13 declares, "I can do everything through him who gives me strength."

What is Servant Leadership?

Servant Leadership - Progressive Growth in Christ

Servant leadership requires the practice of certain disciplines (habits we practice to please the Lord). These disciplines are key elements of "abiding in Christ." They are progressive in nature as set forth below:

- Humility - "apart from Him I can do nothing" - leads me to:
- Seek Him - and as He reveals Himself and what He is doing - I can:
- Love Him - by obeying and working with Him - this will lead me to:
- Serve Him - as I lovingly serve others - this creates opportunities to:
- Exalt Him - by giving Him the glory - and to maximize my faithfulness:
- Accountability - I ask others to hold me to these disciplines.

Servant Leadership - Discovering Humility

The key characteristic and focus of servant leadership is "humility". Why? Because, "God opposes the proud, but gives grace to the humble" (James 4:6; 1 Peter 5:5). What is pride? In the context of a Christ-led business, pride is simply the belief that I (we) can build this business for God -- without His involvement. On the other hand, humility is the belief that "apart from Him, I can do nothing" (John 15:5). In a nutshell, it's the heartfelt belief that I (we) cannot build a Christ-led business that reflects His works and is love and brings Him great glory -- only God can do that (through us).

Servant Leadership - Seeking Him First

In servant leadership, the degree of our "abiding in Him" is dependent upon the depth of our understanding of who the vine is and who we as branches are -- in other words, the more we understand "who He is" and "who we are in Him", the more we can "abide in Him." The degree

of our "abiding in Him" is dependent upon the depth of our understanding of His love, power, grace, faithfulness, mercy, compassion, patience, peace, and joy. Likewise, the degree of our "abiding in Him" is dependent upon the depth of our understanding of who we are in Christ -- as a new creation, child, friend, brother, bride, beloved, saint, and heir of God -- and what He has bestowed upon us -- "every spiritual blessing in the heavenly places" (Ephesians 1:3). The greater the depth of our understanding of these things, the greater will be the depth of our "abiding in Him."

Obviously, the beginning point for "abiding in Him" is seeking Him. Hebrews 11:6 vividly demonstrates this principle: "without faith (knowing His works and words) it's impossible to please Him, for he who comes to God must believe that He is, and that He is a rewarder of those who seek Him. "

Servant Leadership - Loving Him Through Obedience

The next discipline of servant leadership -- "abiding in Him" -- is loving Him. The Scriptures make it clear that our love for God is demonstrated by our obedience (John 14:15, 23-24; John 15:10; 1 John 5:3). As Henry Blackaby aptly stated, an obedience problem with God is really a love problem with God. If we are to be Christ-led, we must be willing to obey regardless of the cost. Obedience consists of three components: (1) timeliness (act or speak when the Lord indicates, not before and not after); (2) fullness (partial obedience is disobedience); and (3) joyfulness (not grumbling, complaining, whining, etc.).

Servant Leadership - Serving Him In All You Do

"Servant leadership" has become a popular buzzword in non-Christian circles. Jesus established this biblical principle with his twelve apostles in response to their concern about who would be the greatest -- He explained that the greatest is "servant of all" (Matthew 23:11).

Jesus gave this a different twist when he taught about the judgment day. In Matthew 25:34-40, He explained that those who are granted entry into His kingdom will be commended "for I was hungry, and you gave Me something to eat; I was thirsty, and you gave Me drink; I was a stranger, and you invited Me in; naked, and you clothed me; I was sick, and you visited Me; I was imprisoned, and you came to Me. Then the righteous will answer him, saying, "When did we see You hungry, and feed You, or thirsty, and give You drink? ... Jesus responded "truly I say to you, to the extent you did it to one of these brothers of Mine, even the least of them, you did it to Me."

In other words, for a Christian leader, Servant Leadership has a deeper meaning than the world's understanding -- it doesn't simply mean that we are servants -- but it also means that as we serve we are not merely serving men and women, we are serving Jesus Himself.

Servant Leadership - Exalting Him Above All Else

Servant leadership is leading for His glory and not our own. Paul exhorted us, "Whether, then, you eat or drink or whatever you do, do all to the glory of God" (1 Corinthians 10:31). Jesus instructed us to let His light in us "shine before men in such a way that they may see your good works, and glorify the Father who is in heaven" (Matthew 5:16). God wants His name to be glorified (not the name of the Christian leader) in all the earth through His works of love and power accomplished through His children!

Servant Leadership - A Requirement of Accountability

Whether we like it or not, servant leadership requires accountability. In Ephesians 4:15, Paul explains how the Body of Christ matures when its members "speak the truth in love" to one another. Then, in the next chapter, Paul exhorts us to be imitators of God by walking in love, putting aside immorality, learning what is pleasing to the Lord, being careful how we walk, understanding the Lord, and giving thanks for all things. In the final chapter, he closes the teaching with a key for doing this -- "be subject to one another in the fear of Christ." John

adds, "if we walk in the light as He Himself is in the light, we have fellowship with one another, and the blood of Jesus his Son cleanses us from all sin" (1 John 1:7).

In other words, each member of the Body of Christ has the responsibility to: (a) "walk in the light" (be vulnerable and keep nothing hidden in the darkness); (b) be held accountable for his or her walk with Christ; and (c) hold others accountable to their walk with Christ. We should walk openly, speak the truth in love humbly, and receive such love eagerly. Thus, to practice the discipline of accountability, a Christian leader should be in deep relationship with a group of men or women: (1) with whom he or she walks openly and vulnerably (1 John 1:7); (2) from whom he or she can receive correction (the faithful wounds of a friend -- Proverbs 27:6), which are truth spoken in love (Ephesians 4:15); (3) to whom he or she can confess his or her sins (1 John 1:9); and (4) from whom he or she can seek counsel (Proverbs 27:9).

Administrative Deadlines & Checklist:

Pre-Trip Timeline					
	Deadline	Task			
<input type="checkbox"/>	8 Weeks Prior to Departure	Submit: Submit complete Applications for all team members. A complete application includes: 1) Executed signature pages, 2) A copy of the team member's passport, 3) A copy of the team member's insurance card and 4) The \$100 non-refundable application fee for each team member.			
<input type="checkbox"/>	8 Weeks Prior to Departure	Coordinate: Appropriate dates for your team's Short-Term Mission Trip with your Joy In Hope representative. Identify a project that your team would like to be involved in or complete during your Short-Term Mission Trip.			
<input type="checkbox"/>	8 Weeks Prior to Departure	Prepare: Print off a Field Training Guide and prepare a binder for each one of your team members. Be ready to distribute these at the First Team Meeting, allowing your team members to prepare themselves for the discussion at future meetings.			
<input type="checkbox"/>	7 Weeks Prior to Departure	First Team Meeting: Hold an introductory team meeting that will allow your team to get to know each other. Play ice-breaker games to create familiarity, discuss what each team member would like to get out of the trip, create a comfortable atmosphere that will ensure that team members build trust allowing them to share on a deeper level in future team meetings, during the trip and after the trip. Collect the 50% deposit from each of your team members.			
<input type="checkbox"/>	6 Weeks Prior to Departure	Submit: A 50% deposit of the total trip fee is due.			
<input type="checkbox"/>	6 Weeks Prior to Departure	Coordinate and Schedule: Secure your team's plane flights. Plane flights must be approved by your Joy In Hope representative before you book them.			
<input type="checkbox"/>	6 Weeks Prior to Departure	Identify: Find a state-side person who will commit to being available as a contact person for the team in the event of an emergency. Provide this person with Joy In Hope's contact information in Haiti and the U.S. <table border="0" style="width: 100%;"> <tr> <td style="width: 33%; vertical-align: top;"> In Haiti Joy In Hope Office 011 509 2 813-2323 </td> <td style="width: 33%; vertical-align: top;"> Danny Pye, Director of JIH Haiti Cell #1: 011 509 739-6733 Cell #2: 011 509 479-9582 Danny@joyinhope.org </td> <td style="width: 33%; vertical-align: top;"> In the U.S. Kristi Daugherty, Director of Operations Ph: 919-439-7038 Kristi@joyinhope.org </td> </tr> </table>	In Haiti Joy In Hope Office 011 509 2 813-2323	Danny Pye, Director of JIH Haiti Cell #1: 011 509 739-6733 Cell #2: 011 509 479-9582 Danny@joyinhope.org	In the U.S. Kristi Daugherty, Director of Operations Ph: 919-439-7038 Kristi@joyinhope.org
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<input type="checkbox"/>	5 Weeks Prior to Departure	Second Team Meeting: Hold team meeting and prayer session. Provide all team members and families of team members with the contact information for your team's state-side emergency contact. Discuss upcoming donation drive.			
<input type="checkbox"/>	4 Weeks Prior to Departure	Donation Drive: Hold a donation drive for your project materials.			
<input type="checkbox"/>	3 Weeks Prior to Departure	Third Team Meeting: Hold third team meeting and prayer session. Collect the remaining 50% of the total trip fee from each of your team members.			
<input type="checkbox"/>	2 Weeks Prior to Departure	Submit: The remaining 50% of the team's total trip fee is due. All outstanding team costs that are not received by 2 weeks prior to the team's departure will be subject to a 15% late fee. If outstanding team costs are not received by 1 week prior to departure, your team's trip will be cancelled (see Cancellation Policy for additional information on trip refunds).			
<input type="checkbox"/>	2 Weeks Prior to Departure	Prepare: Prepare material in order to lead your team in a devotion and prayer session each day of the trip.			
<input type="checkbox"/>	1 Week Prior to Departure	Fourth Team Meeting: Hold fourth team meeting and prayer session.			
Post-Trip Timeline					
<input type="checkbox"/>	1 Week After Return	Final Team Meeting: Schedule a follow-up team meeting to pray, complete the post-trip survey and discuss how you are going to share your experience with others. Assign tasks to team members in order to prepare a group presentation.			
<input type="checkbox"/>	2 Weeks After Return	Contact: Talk to your local church or community and request an opportunity to present your Short Term Mission Trip to them. Be sure to follow up with your supporters and let them know how God used your team to impact Haiti. Make them feel involved and recognize that without them, you would not have had such a successful trip.			

Team Meeting Agendas

First Team Meeting

Duration: 2 Hours

- Have the team members introduce themselves to each other.
- Play ice-breaker games to create familiarity, discuss what each team member would like to get out of the trip, create a comfortable atmosphere that will ensure that team members build trust allowing them to share on a deeper level in future team meetings, during the trip and after the trip.
- Assign Prayer Partners that will last the duration of the trip. Pair men with men and women with women.
- Spend time in prayer over your upcoming Short-Term Missions Trip
- Review the Short-Term Mission Trip Information Package. Discuss character and behavioral expectations.
- Appoint a team treasurer (if needed).
- Collect the 50% deposit from each of your team members.
- Distribute the Field Training Guides to your team members.

Second Team Meeting

Duration: 2 Hours

- Review Units 1-6 in the Field Training Guide.
 - Before reviewing the units with the group, have each pair of prayer partners meet to discuss the material and pick out key points to share with the group.
 - Discuss the *Group Review* questions in each of the devotionals.
 - Review the material included in the *Consider* portions of the Field Training Guide. Discuss key points that are applicable to your group.
- Spend time in prayer over your upcoming Short-Term Missions Trip
- Provide all team members and families of team members with the contact information for your team's state-side emergency contact.
- Discuss fundraising schedule and upcoming donation drive.
- Discuss ministry assignment and the tasks that will be performed while in Haiti.

Third Team Meeting

Duration: 2 Hours

- Review Units 6-11 in the Field Training Guide.
 - Before reviewing the units with the group, have each pair of prayer partners meet to discuss the material and pick out key points to share with the group.
 - Discuss the *Group Review* questions in each of the devotionals.
 - Review the material included in the *Consider* portions of the Field Training Guide. Discuss key points that are applicable to your group.
- Spend time in prayer over your upcoming Short-Term Missions Trip
- Collect the remaining 50% of the total trip fee from each of your team members.

Fourth Team Meeting

Duration: 1 Hour

- Review Unit 12 in the Field Training Guide. Before reviewing the units with the group, have each pair of prayer partners meet to discuss the material and pick out key points to share with the group.
 - Before reviewing the units with the group, have each pair of prayer partners meet to discuss the material and pick out key points to share with the group.
 - Discuss the *Group Review* questions in each of the devotionals.

- Review the material included in the *Consider* portion of the Field Training Guide. Discuss key points that are applicable to your group.
- Encourage your team members to cut out the *ABCs of Intercessory Prayer* included in the Field Training Guide and carry it with them during their Short-Term Missions Trip.
- Spend time in prayer over your upcoming Short-Term Missions Trip
- Discuss final logistical details for trip such as flights, when and where to meet, car-pooling to the airport etc.
- Review the Packing Tips and Dress Code in the Short-Term Mission Trip Information Package

Final Team Meeting (Post-Trip)

Duration: 2 Hours

- Have each team member share the most important lesson he or she learned while in Haiti.
- Have each of the team members complete a Post-Trip Survey and provide feedback to Joy In Hope regarding their experience. Collect the Surveys and return them via regular mail to Joy In Hope, 2731 NC Hwy 55 #251, Cary, NC 27519
- Spend some time in prayer thanking the Lord for the success of your trip. Pray for opportunities to share with others about what God is doing in Haiti.
- Discuss how you are going to share your experience with others.
- Assign tasks to team members in order to compile your pictures into a group presentation.